



Volunteer Information and Agreement

ABOUT STUDIO CENTRAL

Studio Central Urban Arts Centre provides supportive, free creative programming for adults in downtown Winnipeg in an inclusive, safer place to build community. Our goal is to inspire personal creative passions while connecting with artists in an inclusive, empowering space. At Studio Central, participants can work on any personal art projects at large tables in an open studio and store works-in-progress in a shared art storage cabinet. There are daily facilitated art technique workshops lead by Artbeat alumni or other community members and on Thursdays the studio hosts a creative writing circle.

Engaging in the volunteer program provides participants with different opportunities to contribute and enhance their current strengths and interests. Volunteers are continually guided, and supported by the S.C. program director, additional support staff, and long-time volunteer mentors. Volunteers are an important part of our community and are encouraged to engage in activities, workshops and art making before or after their shift or on their off-work days.

VOLUNTEER EXPECTATIONS

- Adhere to and promote Studio Central's values of "**Mindfulness + Respect = Community**". This means to **practice mindfulness** (being kind to yourself, being present in the moment, and being aware of how your actions, words may affect others), **respect others** (refrain from any form of harassment or discrimination, offer encouragement if desired, maintain confidentiality of conversations shared or overheard) and **respect the space** (clean up after yourself, do not misuse or damage books, furniture, or borrowed materials). These together are what can help **build a healthy community**.
- Complete volunteer duties according to the specific 'volunteer role description' to the best of one's ability.
- Be responsive to meeting with the S.C. program director or other support staff to determine suitability for your desired volunteer role, set schedules, and receive constructive feedback on performance as a volunteer.
- Conduct oneself in a professional manor. We value creativity and community building in S.C. and expect our volunteers to acknowledge and do the same.

WHAT TO KNOW BEFORE APPLYING

We require spending time at S.C. before applying to volunteer to get to know S.C. values, general day-to-day schedule of the studio and meet the community. This can be done by setting up a meeting and tour with the S.C. program director or other support staff and/or attending drop-in programming (self-directed open community studio or art workshops).

Studio Central is a participant of the EIA Disability "Volunteer Benefit" program. If you are currently using Income Assistance, please speak with your EIA worker about your eligibility for this benefit.

**On request, volunteers can receive a personal and performance based "letter of reference" from Studio Central when needed to apply for additional/other volunteer placements or job opportunities.*



Name: _____	Pronouns: _____																
Telephone: _____	Mailing Address: _____																
Email: _____ <small>*please note preferred method of contact</small>	Are you eligible to receive the EIA Volunteer Benefit? YES <input type="checkbox"/> NO <input type="checkbox"/> <i>If yes, please provide information:</i>																
Availability: <i>circle all applicable</i> <table style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 25%; border-right: 1px solid black; padding: 5px;">MON</th> <th style="width: 25%; border-right: 1px solid black; padding: 5px;">TUES</th> <th style="width: 25%; border-right: 1px solid black; padding: 5px;">WED</th> <th style="width: 25%; padding: 5px;">FRI</th> </tr> </thead> <tbody> <tr> <td style="border-right: 1px solid black; padding: 5px;">11am-1pm</td> <td style="border-right: 1px solid black; padding: 5px;">11am-1pm</td> <td style="border-right: 1px solid black; padding: 5px;">11am-1pm</td> <td style="padding: 5px;">11am-1pm</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 5px;">1-3 pm</td> <td style="border-right: 1px solid black; padding: 5px;">1-3 pm</td> <td style="border-right: 1px solid black; padding: 5px;">1-3 pm</td> <td style="padding: 5px;">1-3 pm</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 5px;">3-5 pm</td> <td style="border-right: 1px solid black; padding: 5px;">3-5 pm</td> <td style="border-right: 1px solid black; padding: 5px;">3-5 pm</td> <td style="padding: 5px;">3-5 pm</td> </tr> </tbody> </table>	MON	TUES	WED	FRI	11am-1pm	11am-1pm	11am-1pm	11am-1pm	1-3 pm	1-3 pm	1-3 pm	1-3 pm	3-5 pm	3-5 pm	3-5 pm	3-5 pm	Case Worker: _____ Case #: _____ Fax #: _____ <small>*Artbeat Studio will fax your completed hours for your worker to process and approve each month on the first Tuesday of the following month. You must inform Artbeat Studio of any changes to your worker or their fax location in order to receive your benefit from the MB government in a timely manor.</small>
MON	TUES	WED	FRI														
11am-1pm	11am-1pm	11am-1pm	11am-1pm														
1-3 pm	1-3 pm	1-3 pm	1-3 pm														
3-5 pm	3-5 pm	3-5 pm	3-5 pm														
<small>*this is not a guarantee or commitment to these times. You will meet with staff to set your monthly schedule.</small>	Emergency Contact: _____ Telephone: _____																

Please identify which volunteer role(s) you would like to pursue:

Please identify any skills or experience you have that can help with the role selected:

ARTBEAT STUDIO VOLUNTEER APPLICATION

Upon the signing of this application you agree to:

- Be responsive to guidance, direction, and feedback regarding your volunteer role, from the S.C. program director or support staff.
- Perform the volunteer role(s) selected to the best of one’s ability.
- Work in a manner that is safe to self and others.
- Inform the program director (or additional support staff) of any changes in schedule, EIA worker information, or ability to perform a role/task
- Respect and maintain confidentiality of other volunteers and participants.

I understand and acknowledge that my involvement with Artbeat Studio is volunteer work and that all time spent on Artbeat Studio related activity is done on a volunteer basis.

_____ Volunteer	_____ Studio Central Program Director
_____ Date	